

**Example**

<b>Objective</b> (What is the project seeking to achieve)	<b>Strategy</b> (What will be done)	<b>Activities</b> (How will it be done )	<b>Measure / Indicator</b> (Did we succeed / what evidence) Can include <ul style="list-style-type: none"> <li>• outcome indicator</li> <li>• process indicators</li> </ul>	<b>When By</b> (Date)	<b>Who By</b>	<b>Comments</b> (Optional field to allow reporting notes etc.)
PO 6: To build and/or improve a local co-ordinated, sustainable infrastructure and system for shared care. (Priority 3)	S1: A formal local network for coordinated care will be developed.	A1: Workshop of key stakeholders conducted.  A2: MOU developed with Health Service  A3: Combined implementation / training workshop conducted.	<b>Process:</b> M1.1: Key principles agreed. M1.2: Key processes agreed and drafted. M1.3: Partnerships agreed.  M2: MOU signed with local Health Service and Division.  45% (40) member practices directly involved in development / training. 100% (89) of member practices receive system kits.	Aug 05  Nov 05  Feb 06  Feb 06	Chair Div & Proj Officer  Chair Div  Proj Officer  Proj Officer	

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