



# takingaction

Divisions of General Practice Network Forum 2004

## CALL FOR PAPERS

### INTRODUCTION

With the theme “**Taking Action**” the national Divisions of General Practice Network Forum for 2004 will focus on moving primary health care forward, including supporting and building capacity in the general practice team, partnerships between Divisions, general practices and State health systems and strengthening relationships with the community.

There are a number of opportunities in concurrent sessions for Divisions and related organisations to present papers on their current and future work in key program areas and demonstrate major findings.

The aim of the paper presentations sessions will be to provide participants with new evidence and opportunities for discussion on how the activity of Divisions and their stakeholders are having an impact on the delivery of primary health care in Australia.

**This year the Paper sessions complement the Divisions Achievement Award categories. Divisions/individuals who submit papers are encouraged to also indicate if they would like their Division to be considered for the Achievement Awards.**

The Divisions Showcase Poster Display provides another opportunity to highlight the range of outstanding work and successful programs being undertaken by Divisions. The Steering Committee encourages all Divisions to consider submitting a poster to the Forum. Please contact the Secretariat on (02) 6285 3000 or see the Forum website at [www.adgp.com.au](http://www.adgp.com.au) if you would like a copy of the Poster Guidelines.

### PROFFERED PAPERS

The Steering Committee invites abstracts from Divisions and other organisations wishing to present a paper in a concurrent session on Saturday, 25 September. Submissions are encouraged under the following areas:

**Promoting Divisions** - to the General Practice Team, to the Community.

**Consumer Engagement** - Education, Program Development.

**General Practice Engagement** – Research, Program Development and Implementation.

**Collaboration and Integration** - Allied Health, Indigenous Health.

**Governance** – Planning cycle, Change & Risk Management.

Papers will be selected for presentation by a panel of the Steering Committee.

## ABSTRACT GUIDELINES

### ***Title***

Aligned to left margin, capital letters, bold face, single spaced, do not underline, maximum two lines

### ***Authors***

Aligned to left margin, following the sequence: principal author, second author and third author

Do not include titles, degrees and appointments

Include presenter's name (if different from author/s)

### ***Layout & Formatting***

One A4 page (250-300 words max.) 25mm margins, no borders

Preferred font – Arial 12 point

Single spacing, one line between paragraphs, do not indent

Use upper and lower case except for author/s

### ***Biography of presenter/s***

A short biography of no more than 150 words should be provided on each of the presenters.

### ***Materials to be distributed***

A list of materials to be distributed at the concurrent session should also be provided.

### ***Send to:***

Please send your abstract (email is preferred), together with completed application form (attached) to:

Divisions of General Practice Network Forum 2004

c/- Conference Solutions

PO Box 238

Deakin West ACT 2600

Telephone 02-6285 3000

Fax 02-6285 3001

Email: [adgp@con-sol.com](mailto:adgp@con-sol.com)

**Abstracts must be received by 28 May 2004**

# Application Form

## PROFFERED PAPERS

Divisions of General Practice Network Forum 2004  
Adelaide Convention Centre  
23-26 September 2004

PLEASE PRINT OR TYPE AND COMPLETE ALL SECTIONS  
**Closing Date for Abstracts: 28 May 2004**

### Name of Presenter/s (as listed in program guide)

Surname \_\_\_\_\_ First Name \_\_\_\_\_ Title \_\_\_\_\_  
Dr/Mr/Mrs/Ms/Other

Division/Organisation Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City/State \_\_\_\_\_ Postcode \_\_\_\_\_

Telephone ( ) \_\_\_\_\_ Facsimile ( ) \_\_\_\_\_

Email \_\_\_\_\_

Title of Paper \_\_\_\_\_

### Nominated Session

- Promoting Divisions - to the General Practice Team and the Community.
- Consumer Engagement - Education, Program Development and Implementation.
- General Practice Engagement – Program Development and Implementation.
- Collaboration and Integration - Allied Health, Indigenous Health.
- Governance – Planning cycle, Change & Risk Management.

Yes - I will be nominating my Division for the Divisions Achievement Awards.

**Audiovisual requirements:** OHP  PowerPoint  Other

(please specify) \_\_\_\_\_

Please forward your completed form by the due date to Conference Solutions –  
Fax: 02 6285 3001 or email [adgp@con-sol.com](mailto:adgp@con-sol.com)