

Recording HPV vaccinations in “Best Practice”:

- Start Best Practice
- Find the required patient and open their notes

Name	Age	Address	D.O.B.	Record No.
Barrand, Sophie	12 yrs	Po Box 2562, Darwin, 0801	16/04/1995	
Barrand, Tessi	14 yrs	Po Box 2562, Darwin, 0801	04/04/1993	

- Click the “**Immunisations**” option on the left

Click
Immunisations –
then Add

Immunisation

Available vaccines:

Vaccine	Against
Fluad	Influenza
Fluarix	Influenza
Fluvax	Influenza
Fluvirin	Influenza
Gardasil	HPV
Havrix 1440	Hepatitis A

Vaccine given:

Given by: Include inactive providers

Site: Sequence:

Route: IMI SC Oral

Date given: Batch No.:

Comment:

Send reminder Reminder date:

- Once the **New Immunisation** screen is up
- Locate the HPV vaccination brand given in the TYPE box, e.g. Gardasil
- Alter the name of the provider id needed
- Select the Site of the vaccination
- Put in the sequence or Dose number
- Alter the vaccination date if required
- Check or Update the batch number on the box
- Click the Save button

Searching and Printing Vaccination Lists:

At present **Best Practice** allows searching of patients who have had a HPV immunisation but a data report with suitable information for the HPV register is not available at present (July 2007).

- Start Best Practice patient file
- At the opening Best Practice screen select the **UTILITIES** menu then **SEARCH**
- Select **Immunisation**
- Locate and Select **Gardasil** in the list
- An individual GP can be selected and a date range but it may be better to leave the defaults of **All dates and All Doctors** will make sure all vaccinations are picked up
- Click **ADD**
- Then click **OK**

The screenshot shows a window titled "Search for immunisations". On the left, a list of vaccines is shown, with "Gardasil" selected. To the right, search criteria are defined: "Given by:" is set to "All doctors", "From:" is "1/01/2007" (checked), and "To:" is "31/05/2007" (checked). The "Batch No.:" field is empty. Below these fields are radio buttons for "AND", "OR", and "NOT", with "AND" selected. An "Add" button is to the right. At the bottom, a "Condition" field contains the text: "AND Vaccine = Gardasil AND Given since 01/01/2007 AND Given on or before 31/05/2007". "OK" and "Cancel" buttons are at the bottom right.

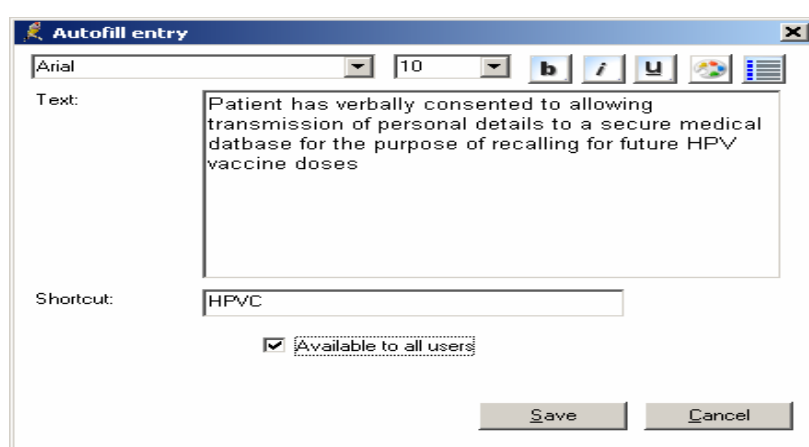
- Click **Run Query** to generate a list of patients
- Once the list is generated click PRINT to print out the list of HPV vaccinations
- **Note: the generated list is useful for checking what immunisations have been given but does not include dose number and enough information for the HPV register.**
- The query can be saved for later use any time the report needs generating.

Recording Consent:

Verbal consent can be easily recorded by using a self expanding comment in the patients Patient Notes.

To set up the Autofill in Notes:

- Open any patient file
- Click "Today's Notes" option
- Click the **Autofill** button on the base of the screen
- Click "Add"



- Type in some words like the example
- Type in an easy shortcut to remember
- Tick the "Available to all users" box
- Click Save and then Insert or Close Autofill screen.

Using the Autofill:

In the current Notes screen for the patient:

Type in the Autofill code (HPVC) and press the space bar or Enter. The expanded set of words will appear which should be acceptable that verbal consent has been obtained.

