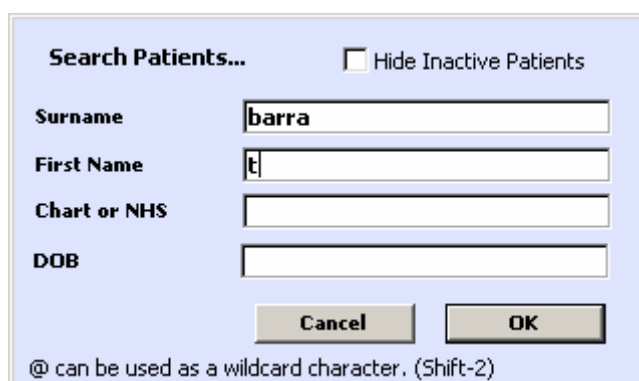


## Recording HPV vaccinations in Genie:

- Start Genie
- Find the required patient and open their notes



**Search Patients...**  Hide Inactive Patients

Surname: barra

First Name: t

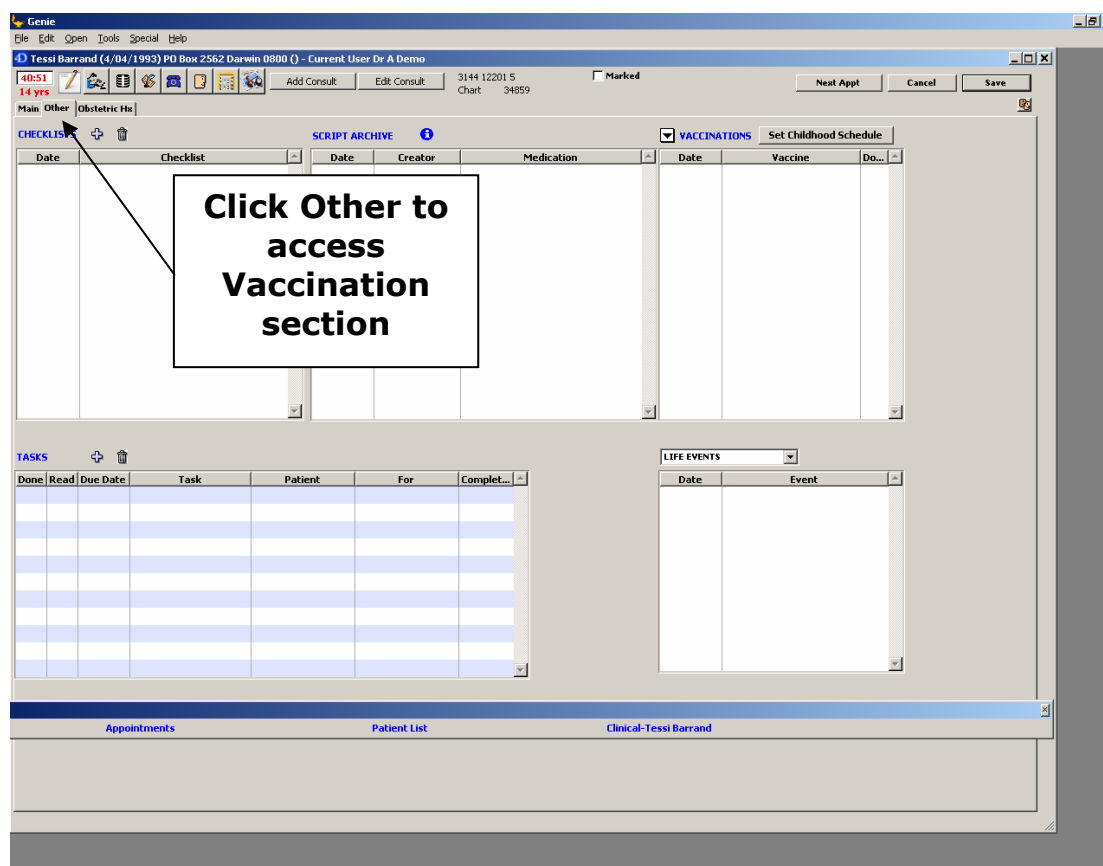
Chart or NHS:

DOB:

Cancel OK

@ can be used as a wildcard character. (Shift-2)

- Double click the patient name to open the notes screen



Genie

Tessi Barrand (4/04/1993) PO Box 2562 Darwin 0800 () - Current User Dr A Demo

4051 14 yrs

Main Other Obstetric Hx

**Click Other to access Vaccination section**

CHECKLIST

Date	Checklist	Date	Creator	Medication	Date	Vaccine	Do...

TASKS

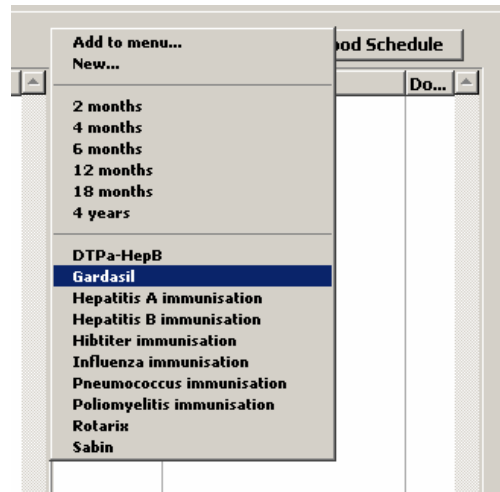
Done	Read	Due Date	Task	Patient	For	Comple...

LIFE EVENTS

Date	Event

Appointments Patient List Clinical-Tessi Barrand

- Add a new vaccination by clicking the dropdown menu **Vaccination**
- If the vaccine required is not in the list click **"Add to menu"** and type in the vaccine name e.g. Gardasil
- Click OK and then Proceed if the vaccine is not matched and then Save to accept the new vaccine name
- If the vaccine name exists click its name in the list



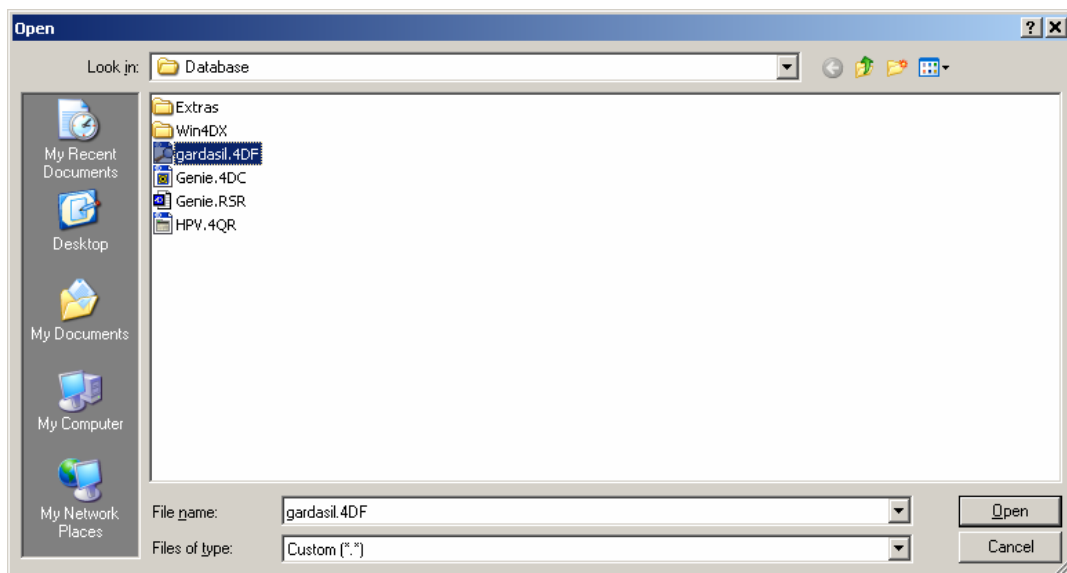
- Type in the correct vaccination date – may be backdated
- Check or Update the Batch number on the box
- Put in the Dose number
- Click the Site Given box and select the site
- Alter the Vaccinator name if needed

- Click the Save button

## Searching and Printing Vaccination Lists:

### Setting up Genie with the HPV Quick report

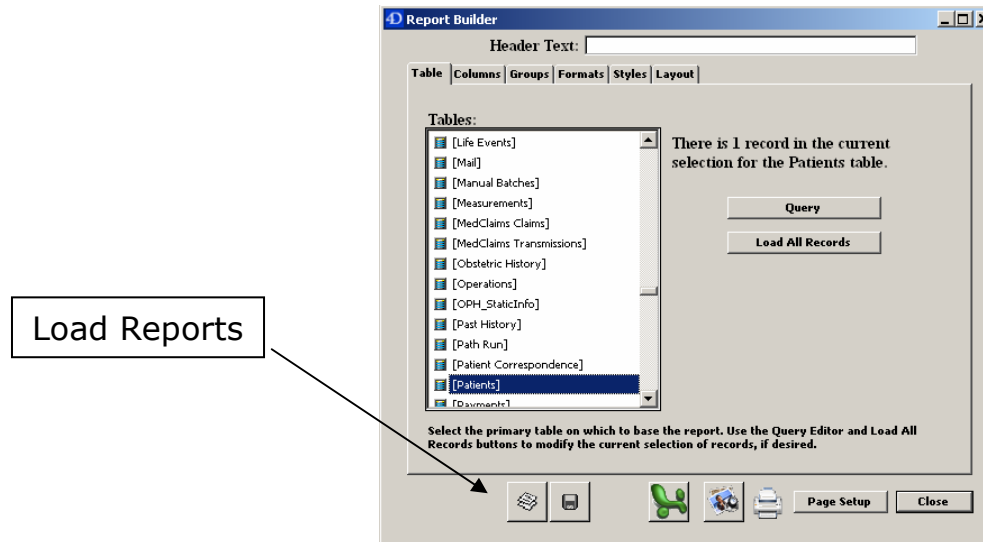
- Start Genie
- Click the File menu and select **Maintenance and Reports**
- Select **Import Quick Reports**



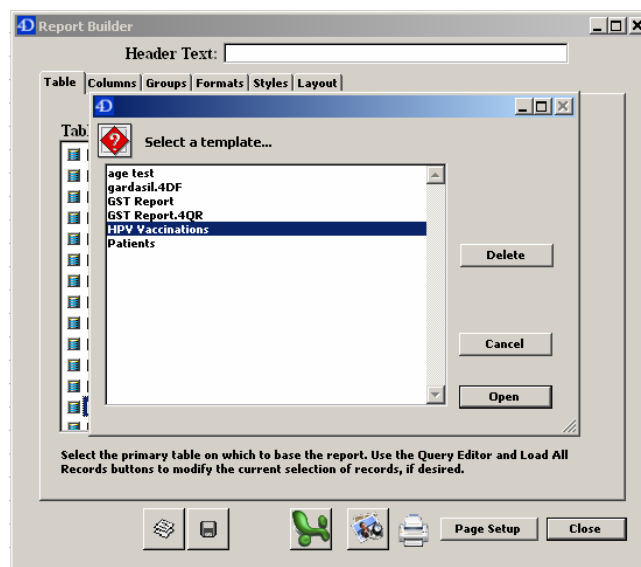
- Select the supplied and saved gardasil.4DF file and click Open
- Close the **Maintenance and Reports** screen

## Printing Vaccination Report

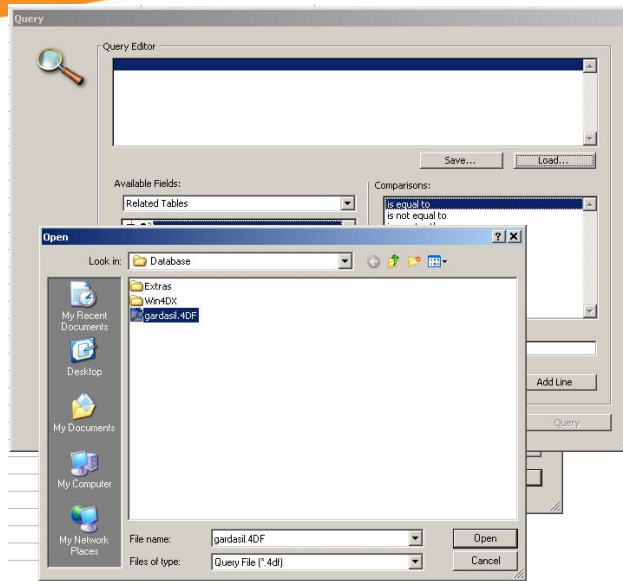
- Click File and **Quick reports**



- Click the **Load Reports** button
- Select the **HPV Vaccinations** template and click **OPEN**



- Click the **Query** button to filter the information



- On the query screen click **Load** and then locate and Open the Gardasil.4DF file
- Click **Query** after loading the query file
- Click the **Printer** icon or the green **Export** button to print or export the report
- This list can then be retained and sent to the HPV register when it becomes available. (In the NT this list can be sent to the CDC Database for inclusion in the Adult immunisation database)

