

# Multidisciplinary Team Meeting Resource Folder



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1. Palliative Care Multidisciplinary Meeting Terms of Reference
2. North Coast Area Health Service(NCAHS) MDT Procedure
3. NCAHS Confidentiality Agreement
4. Patient Information sheets
5. Palliative Care Multidisciplinary Meeting Attendance List
6. Education Plan Sheet
7. Chairperson role and checklist
8. Polycom Soundstation2 Teleconference System information sheets
9. MDT Templates:
  - a. Meeting agenda, attendance and summary sheet
  - b. Case discussion and review summary sheet
  - c. GP meeting fax
  - d. GP case summary letter fax
  - e. PaICIS summary
  - f. EPC letter
10. Medicare EPC item information
11. NBCC Information sheet: "What is multidisciplinary care?"
12. NBCC Booklets:
  - a. Multidisciplinary meetings for cancer care
  - b. Improving Multidisciplinary communication
13. Articles/Documents:
  - a. Articles:
    - i. O'Connor, M., et al., *Interdisciplinary teams in palliative care: a critical reflection*, International Journal of Palliative Care, 2006, 12(3):132-137.
    - ii. Mitchell, G., et al, *General Practitioner attitudes to case conferences: how can we increase participation and effectiveness*, MJA, 2002, 177: 95-97
  - b. Spiritual care
  - c. Pastoral Care Directory
  - d. Substitute Consent: Person Responsible
  - e. Enduring Guardianship
  - f. Enduring Power of Attorney
  - g. Advance Care Planning
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  - i. End of Life Care Pathway
  - j. Bereavement care
14. Web sites